

# Inhaltsverzeichnis

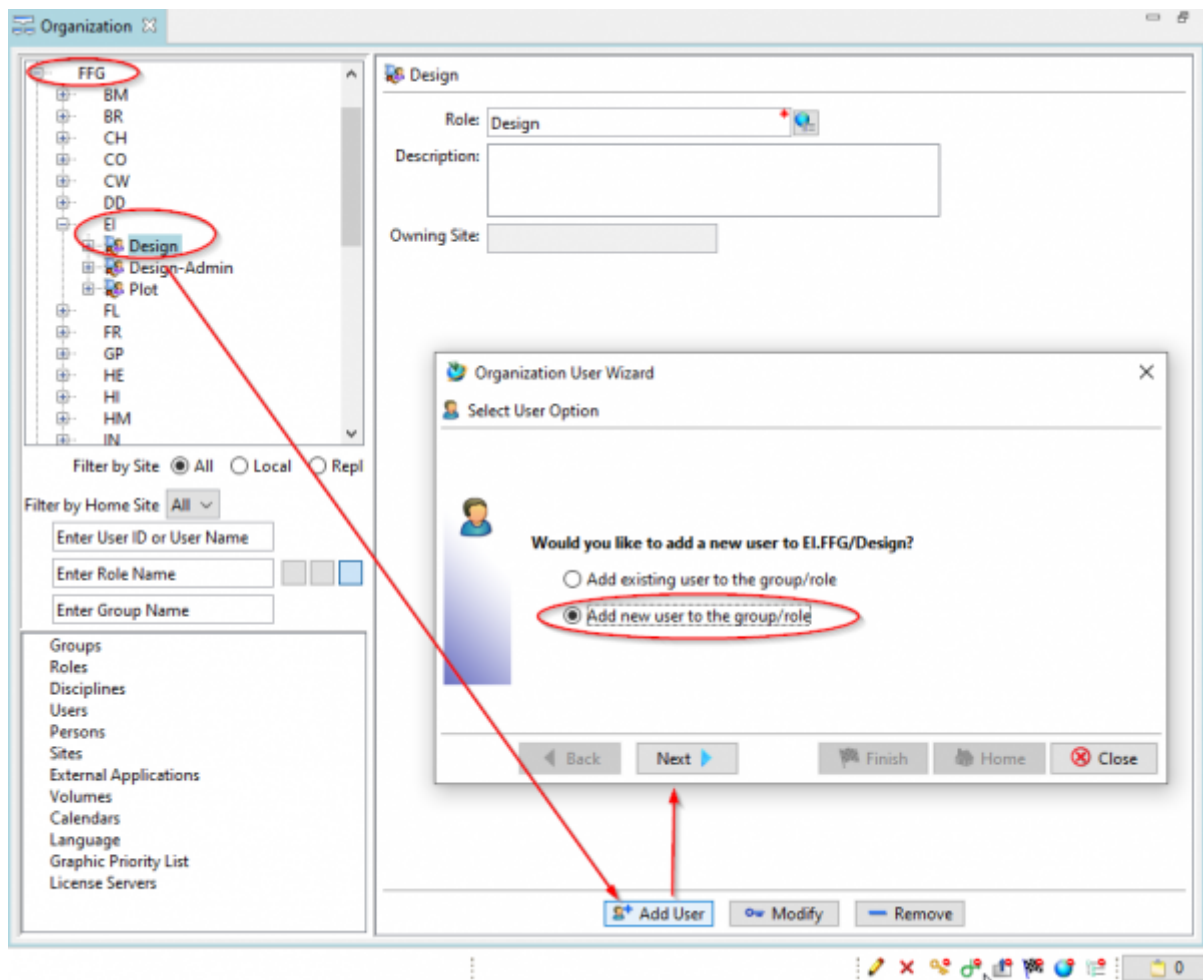
|                       |   |
|-----------------------|---|
| 2. Create users ..... | 3 |
|-----------------------|---|



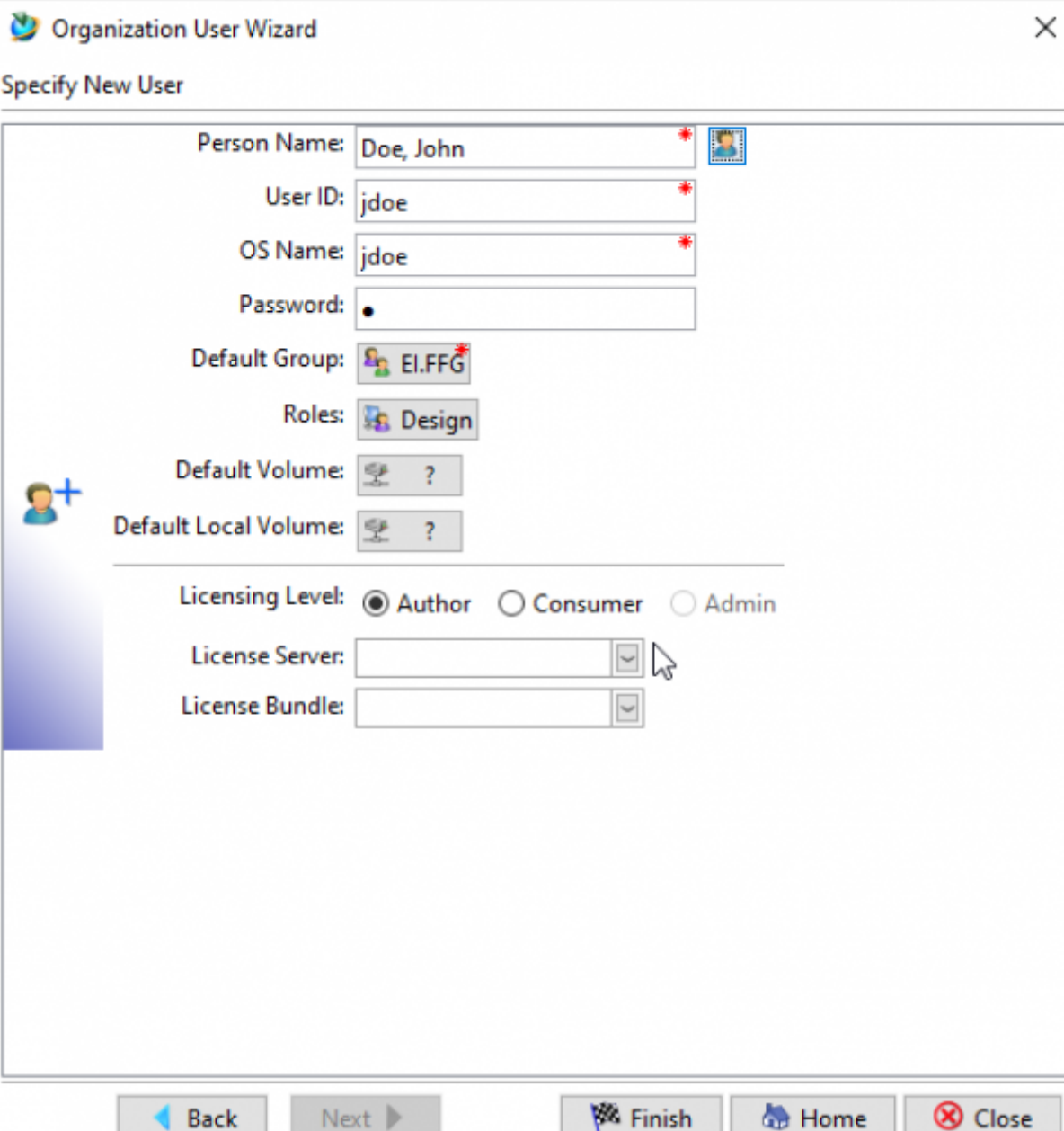
## 2. Create users

To create a new account, it is useful to first select the group/role in which the user will mainly work. In general, this is the „Design“ role of a group, where the groups correspond to the original KVs (design responsibility) or locations.

For example, under FFG, select the group EI and the role Design and press „Add User“.



Then select „Add new user to the group/role“. Press „Next“.



The image shows a screenshot of the 'Organization User Wizard' window, specifically the 'Specify New User' step. The window has a title bar with the logo and a close button. The main area contains several input fields and options for creating a new user. The fields are: 'Person Name' (Doe, John), 'User ID' (jdoe), 'OS Name' (jdoe), 'Password' (masked with dots), 'Default Group' (EI.FFG), 'Roles' (Design), 'Default Volume' (?), and 'Default Local Volume' (?). Below these fields are three radio buttons for 'Licensing Level': 'Author' (selected), 'Consumer', and 'Admin'. There are also two dropdown menus for 'License Server' and 'License Bundle'. At the bottom of the window are five buttons: 'Back', 'Next', 'Finish', 'Home', and 'Close'.

Organization User Wizard

Specify New User

Person Name: Doe, John

User ID: jdoe

OS Name: jdoe

Password: •••••

Default Group: EI.FFG

Roles: Design

Default Volume: ?

Default Local Volume: ?

Licensing Level: ☒ Author ☐ Consumer ☐ Admin

License Server: [Dropdown]

License Bundle: [Dropdown]

Back Next Finish Home Close

Enter a personal name in the form „last name, first name“.

Enter a User ID according to the FFG naming convention; usually this is last name and the first letter of the name at first position.

Enter an OS name, usually the same as the User ID. This is a mandatory field in Teamcenter, but has no technical meaning anymore.

The default group and roles were automatically adopted.

Enter a licensing level; „Author“ for users who create data, „Consumer“ for users who execute workflows or display data.

Press „Finish“ to create the account.

Under „Persons“ you can edit the other data of the person.

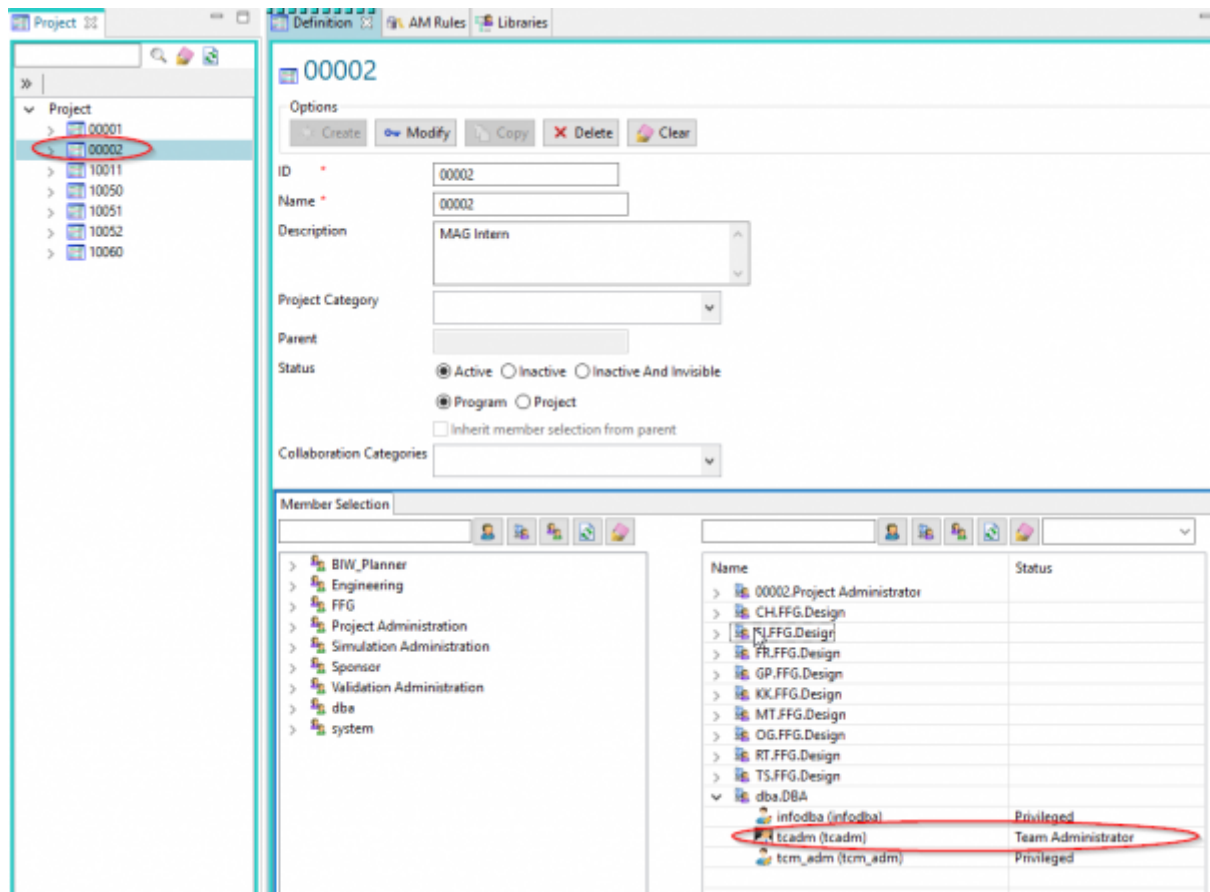
The screenshot shows the 'Organization' application window. On the left, there is a tree view of the organization structure with nodes like FFG, BM, BR, CH, CO, CW, DD, EI, Design, Design-Admin, Plot, FL, FR, GP, HE, HI, HM, and IN. Below the tree, there are filters for 'Filter by Site' (All, Local, Repl) and 'Filter by Home Site' (All). There are also input fields for 'Enter User ID or User Name', 'Enter Role Name', and 'Enter Group Name'. A 'Users' list is shown at the bottom left, with 'Doe, John' highlighted. The main area on the right displays the user profile for 'Doe, John' with various fields: Name (Doe, John), Address, City, State, Zip Code, Country, Organization, Employee Number, Internal Mail Code, E-Mail Address (john.doe@company.com), Phone Number, Locale, Time Zone, Owning Site, and User Image. The 'E-Mail Address' field is highlighted with a red box. At the bottom, there are buttons for 'Create', 'Modify', 'Delete', and 'Clear'.

For sending e-mails, the e-mail address of the person should be stored. All other details are optional.

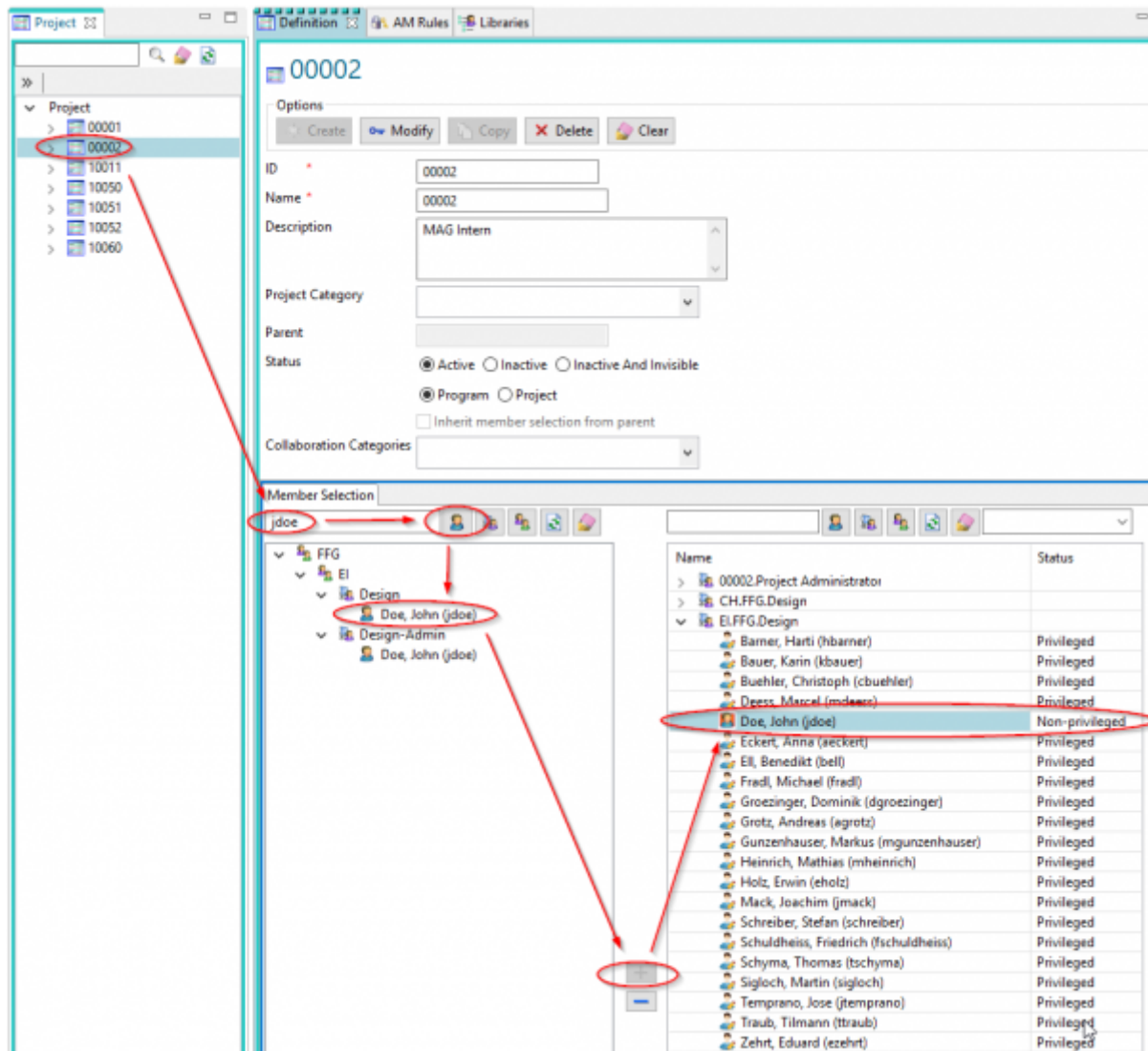
In the next step, the user must be assigned to at least one project (formerly EAC) in order to see Teamcenter data.

Open the „Project“ application. It is important that you are „Team Administrator“ in the corresponding project.

Note: the administrative account „tcadm“ is „Project Administrator“ in all projects and therefore always „Team Administrator“.

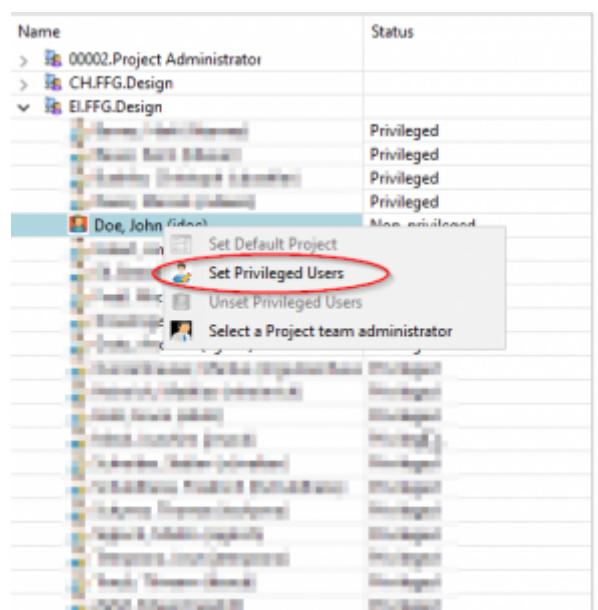


- Select the corresponding project.
- Search for the user in the „Member Selection“.
- Select the user and press the „+“ button.



The user is created as „Non-privileged“ user in the project. The user is authorized to see data of this project, but cannot create any data.

To enable the user to create data in this project context, select the user and press the right mouse button.



In the following dialog select „Set Priviledged User“.

| Name                          | Status     |
|-------------------------------|------------|
| > 00002.Project Administrator |            |
| > CH.FFG.Design               |            |
| ▼ EI.FFG.Design               |            |
| Doe, John (jdoe)              | Privileged |
| Doe, John (jdoe)              | Privileged |
| Doe, John (jdoe)              | Privileged |
| Doe, John (jdoe)              | Privileged |
| Doe, John (jdoe)              | Privileged |
| Doe, John (jdoe)              | Privileged |
| Doe, John (jdoe)              | Privileged |
| Doe, John (jdoe)              | Privileged |

Afterwards the user gets „Priviledged“ rights for this project.

You must then press the „Modify“ button in the project configuration to save all changes.

The screenshot shows a software interface with two main panes. The left pane, titled 'Project', contains a tree view of project folders. The folder '00002' is selected and highlighted with a red circle. The right pane, titled 'Definition', shows the configuration for project '00002'. At the top of this pane, there are buttons: 'Create', 'Modify', 'Copy', 'Delete', and 'Clear'. The 'Modify' button is circled in red. Below the buttons, the configuration fields for project '00002' are visible, including ID, Name, Description, Project Category, Parent, Status, and Collaboration Categories.